



FGB Meeting 18 June 2025

Part One - Minutes

Victoria Abbott (VA)	Amy Betterton (AB)
Kyra Mumford (KM)	Ben Cross (BC)
Tom Crees (TC)	Kerry Dixon (KD)
Nigel Freeman (NF)	Jara P De La Casse (JD)
Lucy Smith (LS)	

Carolynne Ballard in attendance – School Business Manager

Welcome / Apologies / Declarations of Interest

Apologies received and accepted from AaT.

Usual declarations of interest received.

Welcome to two guests here to observe the meeting with a view to filling current vacancies.

Welcome to Jara who has been appointed as Co Opt Governor replacing TH.

Constitution

NF will be stepping down at the end of the school year so we will have two vacancies to fill.

Approval of Minutes

Agreed

Chairs Update

None

Safeguarding Update

Governors were advised the audit due every two years will be completed by VA and TC and work will begin in September. A monthly safeguarding audit is also now required. Next report will be at the end of term.

The focus on attendance and the introduction of penalties is causing families to be creative with their reasons for absence. This is also causing a safeguarding concern as children are being encouraged to lie to their safe adults.

Resources Update

Governors were advised the Budget has now been submitted. There were a few changes since the draft based on Surrey's published percentage increases, but these changes are minor. AaT reviewed prior to submission.



Capital and revenue will be spent refurbishing the year R toilets into a wet room over the summer holidays.

Playground works will also be undertaken during the holiday, funded by an awarded grant and PTA fund raising.

Fencing has been installed to improve security of the school.

There is no change in teaching staff next year. Pam will stop office hours and these will be absorbed by CB.

Governors thanked CB for her report.

Playground Update

Very excited to share the news that the application for funding has been successful and £66k has been awarded to the school. The PTA hope to raise an additional £2k. Works will take 3 weeks during the summer holiday. The result will be a more open plan and accessible area with improved visibility.

Head Teacher Update

Governors were advised of rising SEND, EAL and EHCP numbers and a changing demographic in school.

TC asked if governors could do anything to support with the extra workload generated. Governors advised SENCO working additional hours.

There has been a 1 day exclusion for a child on a reduced timetable.

Governors were advised of recent issues with school catering company. VA will continue to monitor and record issues. It was agreed alternative provision should be investigated.

BC suggested collaborating with other local schools in same situation.

KM asked which providers do GLP schools use?

It was noted there are very few schools in local vicinity with kitchen big enough to cater for and absorb capacity of Moss Lane.

There are continued issues with the drainage smelling foul at school. School office to chase with SCC.

Governors were advised that the focus on attendance remains. The school has very good attendance overall.

Consultation St Mary's / Puttenham

Governors were advised that St Mary's school is closing and the PAN at Puttenham has been increased to accommodate children. It was noted that as all local infant schools have spaces, these could have been used instead. KM and BC to prepare a statement to submit.



Surrey Term Dates 2026 /2027

Governors discussed the proposed term dates to include a longer summer term and a two week half term. At the time of consultation Moss Lane was on a pathway to academisation so did not participate. Academisation as unsuccessful so now need to consider Surrey's suggested term dates.

[School office to find out if as a Foundation school we have to follow Surrey dates.](#)

It was agreed parents should be consulted as well as teachers and try to align with other local schools if possible.

Governor Strategic Lead Updates

Governors thanked LS for Premises report.

AB advised focus on reading and phonics has been strong and consistent. Now need a focus on back to basics in writing.

Subject leads are looking at curriculum content to ensure caters for those above national average.

SDP to be reviewed on Wednesday. Governors invited to attend and input. Physical activity in the school day will be a focus.

School have appointed AP as Sustainability lead.

BC asked about the transfer of data from our school to Junior schools and how this was aligned within GDPR as the data subject and source. Do we need parental consent? [VA to discuss with Rachel Dunnage.](#)

Governor Action List

Updated. [KM to send draft letter.](#)

[BC to attend GLP Board and AGM.](#)

Policies

None for review

Confidential Items

None

Dates of Next Meeting

8 July 2025