

FGB Meeting 29 April 2020 Minutes - PART ONE

Present:

Elaine Joyce (EJ)
Adam Boshoff (ACB)
Steve Turnbull (ST)
Carol Edmans (CE)
James Bingham (JB)

Victoria Abbott (VA)
Laura Edmonds (LE)
Nicola Riley (NR)
Andrew Turner (AJT)
Aaron Twaits (AaT)

***Please note this meeting was conducting via Zoom ***

In attendance:

Pam Langridge (Clerk)
Sara Cox (Deputy)

Apologies

Governors were advised there had been no reply from Emma Taylor to email invitation.

Declarations of Interest

CE declared married to ST.
ST declared married to CE.
EJ related to staff member.

Constitution

We currently have a full complement of Governors.

Acceptance of Minutes

Minutes accepted.

Matters Arising

None.

Updates from Chair

Recognise that we are in unprecedented times. Chairs and Head Teachers of the GLP have all been proactive in communication and decision making on sometimes a daily basis.

School Admissions

Governors were advised that admissions have followed a similar pattern to last year with the exception of the 'dummy base' changing from Green Oaks School to Loseley Fields School.

The school have set up a new tab on the school website for parents to have access to the latest admissions information. There is currently no information available about waiting lists.

SLT have discussed proposed plans around returning to school after half term or returning in September but will wait for more information before planning for all possible scenarios.

Talks have included the possibility of recording a version of the 'Welcome Talk' via zoom and replacing home visits with video calls to families not already known by the school for Year R intake.

The next SAFE Alliance Meeting is on 12 May and it is hoped there will be more guidance available at this time.

ACB asked if the transition period for Year R will be reduced to help parents who have already had time away from work and was advised the school are currently planning for a four week transition.

CE asked if the school are expecting to be full and was advised the school is over subscribed which is positive.

CE suggested a virtual tour of the school be included on the website.

Head Teacher Update

Governors noted that the HT report indicated 7 staff member who may remain in isolation and recognised this may have an impact on teaching & finances.

Governors were advised that home learning is available to parents via the website and includes a range of paper and practical lessons. Feedback from a recent parent survey was positive, with 20 replies.

The school are required to identify and record which pupils are accessing resources and currently teachers are using a manual grid system to capture the information. Google classroom may help record this data at a basic cost of £340 or a premium version £1400. This information is reported on a daily basis and discussed with the EWO each week.

The school have received guidance that any children with a Social Worker should be in school, and those that are PPG or EHCP should be risk assessed.

EJ asked how many pupils this affected and was advised:
PPG 12; EHCP 4; Social Worker 2

Governors noted that after the pandemic there may be an increase in the number of children who need additional support on their return.

CE enquired after staff well-being and was advised that the team have been hard working, engaged and committed. Governors agreed it is important to recognise this and ACB agreed to write letter of thanks.

Governors thanked the HT for her hard work in such challenging times.

Strategic Leads & SDP

ST reported on his training webinar re safeguarding and on-line safety during pandemic. Having received guidance and discussing with HT ST reported governors can be assured school are doing everything appropriately within the safeguarding remit.

School to circulate updated safeguarding policy and zoom policy to governors.

Governors were advised the draft budget for 20/21 has been prepared in line with previous years. There is an increase to revenue funding but a question mark over other sources of funding eg Sports Premium. It was also recognised there may be a reduction in lettings income due to pandemic.

Governors were advised school are in discussion with school dinner providers about recouping costs as not supplying the usual number of meals, but still invoicing for them.

AaT will discuss possible impact to staffing costings if 7 staff remain in isolation with CB.

CE provided a summary of the staff survey. There were 17 responses with lots of positives. Areas for development were identified as change & communication. Governors agreed it was useful to capture what staff felt future monies should be spent on.

Governors agreed for survey to be meaningful the results and actions should be discussed with all staff, ideally in a face to face meeting. CE and VA to discuss next steps.

Governors were encouraged to send in their recordings of stories for LE to circulate.

Governors thanks VK for her video montage for the children of Moss Lane.

Policies

Governor Handbook – with ACB to review

Communication Policy – CE to return

Well Being Policy – LE to pass on to CE

School Emergency Plan & Disaster Recovery Plan – LE to print and circulate

Teacher Pay – AaT signed off 2019/20; now need to look at 2020/21

Child Protection Policy – Done

Allegations against staff – on hold

Complaints Policy – on hold

Data Protection – Retention policy has been added, await CB comments

Meeting Review

Governors recognised everyone's hard work and commitment in unprecedented times.



Next Meeting

17 June 2020 - please note the date of the meeting may be subject to change and we will aim to provide as much notice as possible.