



# FGB Meeting 8 July 2025

## Part One - Minutes

Victoria Abbott (VA)    Amy Betterton (AB)  
Ben Cross (BC)        Aaron Twaits (AaT)  
Lucy Smith (LS)

### Welcome / Apologies / Declarations of Interest

Governors were welcomed to the last meeting of the school year.

Apologies received and accepted from KM, TC, KD, JP & NF.

Usual business Interests declared.

Welcome to GFW observing ahead of appointment in September as Staff Governor.

### Constitution

Governors thanked LS and NF for their time and hard work during their terms. LS has enjoyed the enlightening opportunity and learnt so much. It was agreed there would be handover between LS and GFW prior to September's FGB.

Currently two vacancies. Some interest in the parent vacancy but waiting to see where their child will be placed in September.

### Approval of Minutes

Agreed

### Chairs Update

GLP Board & AGM attended by BC & VA. Moss Lane were welcomed back recognising Foundation status. All GLP partners were asked what would they like to get out of the GLP? Moss Lane are hoping to benefit from moderation, training, Safeguarding audit, HT Appraisal.

BC & KM to decide who will take over from Carol Pearce.

AaT asked are we getting good value from the GLP and requested School Business Manager prepare a table to illustrate cost and what services we are accessing to demonstrate.

BC advised GLP share a yearly plan and onus is on the school to take advantage of as many opportunities as possible to ensure value for money.

BC suggested the networking opportunities the GLP provides for governors.

VA encouraged governors to participate in complaints training.



It was agreed to support staff engagement Governors will supply ice creams at lunchtime on 17 September and invite staff to a welcome back drinks & snacks at 5pm on 10 September. [Clerk to email invite before end of term to provide enough notice.](#)

[BC & KM will prepare a more detailed annual plan ready to be distributed in September's FGB.](#)

### **Safeguarding & Attendance**

VA has completed termly safeguarding report. Hoping to book GLP audit as recommended every 3 years. Moss Lane has a strong safeguarding culture, currently no concerns.

School have issued first fine for absence. Continuing to learn and understand the process to implement penalties and fines. School attendance is good.

### **Head Teacher Update**

Governors were advised that funds from the Council for the Playground have been received and the first instalment of £17k has been paid so works can proceed in the summer holidays as planned.

Governors discussed pupil data. It was agreed it would be helpful to have data from last year as comparable.

Governors agreed next year the pupil data could be reported on later to provide a more accurate picture of attainment and progress. Spring data will be received in Summer, Summer in Autumn and Autumn in Spring next year.

Governors were advised that school is moving to a new data system so reporting going forward will look different.

KCSIE will also bring changes in September that will need to be implemented in the school and Ofsted are changing their framework which impacts SDP.

Governors were encouraged to watch the Ofsted video on the new report card.

The impact of having no case worker for SEND was noted.

### **Surrey Term Dates 2026/27**

Governors agreed that parent and teacher consultation not required. Focus should be on aligning dates with GJS and Busbridge Junior so that future attendance isn't impacted. A decision will be made in September's meeting.

### **Governor Strategic Lead Updates**

It was noted fewer Governor visits have been undertaken this year.

As part of annual plan BC and KM hope to take a more structured approach this year booking in training and visits with governors across the year to remain vigilant and engaged. Governors were reminded to return reports after training or visits.



## **Policies**

Department of Education have renewed the list of Statutory Policies for Maintained Schools in June 2024, amending policy titles and providing model documents in some cases. [School office to update and share policies due for renewal with governors ahead of September's FGB.](#)

## **Confidential Items**

None

## **Dates of next Meetings**

10 September 2025

12 November 2025

4 February 2026

22 April 2026

8 July 2026

**[Governors thanked staff for all their hard work and wishes them a safe and happy summer.](#)**