



## FGB Meeting 22 April 2026

### Part One - Minutes

Victoria Abbott (VA)  
Ben Cross (BC)  
Kyra Mumford (KM)  
Tom Crees (TC)  
Amy Betterton (AB)  
Aaron Twaits (AaT)  
Gilly Forbes-Patching (GFP)

In attendance Pam Langridge & Carolynne Ballard (SBM)

#### Welcome / Apologies / Declarations of Interest

Apologies received and accepted for JP.

Declarations of interest remain the same.

#### Chair Update

Chair advised governors that current Clerk will be stepping down. The Clerk at GJS is looking for additional hours and is available from May. [School have agreed to advertise](#) the role and BC is happy to be support recruitment process. Clerk agreed to provide handover ideally before July's meeting so newly appointed Clerk can close the year.

BC has attended Chair's training and networking sessions and will ask governors for feedback via email link.

#### Constitution

The new Instrument of Governance is now in place

2 x Parent	KM + vacancy
1 x LA	TC
1 x HT	VA
1 x Staff	GFP
2 x Co opt	AaT + JP
2 x Foundation	AB + BC

KM and AaT are both stepping down at the end of the school year leaving 2 x parent vacancies and 1 x Co opt vacancy. School have sent letter out re parent vacancy and KM has reached out to Charterhouse. [It was recommended School contact local nurseries to see if any interest.](#)

BC has agreed to continue as Chair next year with TC as Vice Chair and Finance lead.



Governors agreed the need to continually focus on succession planning.

### **Approval of Minutes**

Approved

### **Catering Provision Update**

Governors were advised the current provision is currently better now coming from Eggers in Alton. There have been some challenges around a secondary school providing meals that meet requirements for Infant cohort. School have employed two servers who are doing well and their vigilance and knowledge of the children is beneficial especially with new guidance on allergies due.

The tender process for next year's provision is still underway with 3 companies presenting on 21 May. VA and KM to attend. Governors noted Moss Lane do not have rights to vote as school doesn't have a kitchen. Moss Lane will be paired with GJS for the tender process.

[Governors were asked to email KM with any questions](#) ahead of meeting on the 21 May so she can represent the board and feedback after the meeting.

### **GLP Update**

VA & BC attended GLP Board in March and feedback ideas of shared networking and training opportunities.

GLP have organised some training events and have been disappointed with update so far.

Governors have asked for the training sessions to be recorded to build a library of training sessions which would be useful for new governors.

Governors congratulated AB on her new role of GET Lead Teaching Mentor.

### **Head Teacher Update – Resources**

Governors were advised breakfast club has re branded to ACE, same staff.

Governors were excited to learn that after school provision will be in place from September with KOOSA once the Ofsted application has been approved. It's disappointing this news can't be shared with prospective parents just yet as might have positive impact on admission numbers.

It was noted this will impact teachers, cleaners and lettings. Pitch Pals have found an alternative venue. School in discussion with Boogie Pumps.

[TC and VA to complete bi annual safe guarding audit.](#)

Governors were advised under new guidelines if EYFS children are eating in hall there must be a paediatric first aid trained staff member at all times.

SENCO and school are working hard to get ahead of the recommendations in the White Paper due to come into place in 2028. Teacher training complete and LSA training booked for INSET day.



Governors agreed it would be useful to do a spotlight on the White Paper in July's meeting and asked AB to do same on P4C.

Next year's intake is looking positive with 60 offers and 9 on wait list. Will know more in two weeks. CB to share Waverley's allocation report with Governors.

Governors were advised pupil data will be shared at different times next year to help with planning and interventions.

Governors were advised school is waiting on fibre broadband being installed in Godalming Town centre before upgrading IT to cloud based systems.

### **Strategic Lead Update**

**H&S** – walk around complete. Governors were advised there will be a focus on fire resources to ensure they are updated or removed as required.

**Finance** – Budget will be submitted on 1 May. Lot of moving parts. Focus is on admission numbers which will be more accurate in two weeks. School are losing low numbers class in year 2 which will be a boost depending what year R brings.

### **Policies**

School shared a number of policies with governors. Governors were reminded they only need to ratify policies which are statutory and require Governor approval as detailed on DofE website. Governors provided feedback on the school Complaints Policy.

Any policies due for ratification should be included in the agenda which is issued 7 days prior to meeting.

EYFS & SEND policies will roll into July's meeting.

[Disciplinary Policy needs amending on page 3 and page 8 and reissued to governors.](#)

### **Confidential Items – PART TWO**

See Part Two minutes

### **Dates of Future Minutes**

8 July 2026 – Children & Learning