

# **Governor Role Description: Chair of Governors**

**All governors are expected to: -**

- Attend all FGB meetings
- Undertake regular training
- Read circulated documentation prior to meetings
- Participate in discussions offering ideas and asking questions for clarity as well as challenge
- Make a governor visit to school at least termly
- Take responsibility for supporting/monitoring at least one specific SDP priority area
- Participate in panels/working groups to support the work of the GB
- Comply with the Code of Conduct.

**The Chair of Governors will**

- Ensure an efficient and well-informed Governor team with the appropriate skills to be able to hold the school to account, to offer support and to challenge the school to become an exceptionally good community school
- To run effective and purposeful meetings that help to progress the work of the professional school staff and meet the statutory requirements for Governing Bodies
- Work closely with the Clerk to the Governing Body to prepare agendas and documentation/information required to run effective meetings
- Monitor the local and national agenda and any changes in legal requirements so that the governors are always aware of their current responsibilities and that of school leaders.
- Monitor the processes for appraisal and performance management
- To meet with the HT on a regular basis to maintain a good knowledge and understanding of the strengths and needs of the school
- Liaise closely with the HT and members of the SLT to monitor, review and evaluate the impact of practices, policies and procedures identified in the SDP on the progress that children make
- To prepare an annual impact report on the work of Governing Body.