



FGB Meeting 10 September 2025

Part One - Minutes

Victoria Abbott (VA)
Amy Betterton (AB)
Ben Cross (BC)
Kyra Mumford (KM)
Gilly Forbes-Patching (GFP)

In attendance Pam Langridge

Welcome / Apologies / Declarations of Interest

Welcome back!

Apologies accepted for KD, TC, AaT & JP

Governors agreed to the use of alternative meeting arrangements where required.

Governors agreed to open meetings for the year.

Appointments & Membership

Governor appointments were made:

Co Chair	KM & BC
Vice Chair	AaT
Pay Panel	KM VA TC
HT Appraisal	KM TC & School partner (yet to be appointed)
Appeals Panel	TBC
Admissions	VA KM
Complaints	AaT (unless conflict of interest in which case BC for stage 2 & KM for stage 3)
Resources Committee	AaT
C&L Committee	All governors

Strategic Leads

It was agreed the strategic leads roles would be renamed to fall in line with new Ofsted and SDPKM & BC to update role descriptors and circulate.

- Safeguarding TC
- Inclusion BC
- Curriculum & Teaching JM
- Achievement JM
- Attendance & Behaviour AB
- Personal Development & Well Being AB GFP
- Leadership & Governance KM VA
- Health & Safety and Premises GFP
- Resources & Finance AaT
- Early Years in Schools KD

Annual Work Program / Calendar

Draft annual work planner was distributed. Please feedback any changes / additions to BC who will update with the newly named strategic lead details and re circulate. It is hoped governor termly visits can also be scheduled and added to the document along with SAFE's training program.

[School office to provide a timetable of when statutory policies](#) are due for review so these can be added to the document.

[School office to allocate online safeguarding](#) training to governors to complete.

Constitution

It was agreed that the number of Governors should be reduced in line with guidance and size of the school. The proposed format is:

Local Authority

1. TC

Staff

1. VA
2. GFP

Foundation

1. AB

Parent

1. KM
2. JP

Co Opt

1. KD
2. AaT
3. BC



A total of 9 governors.

[Clerk to find out how to update Instrument of Governance](#) to reflect the changes.

Approval of Minutes

Agreed

Business Interest Register

Governors were reminded to submit business interests.

KCSIE

[Governors were reminded to read the 2025 KCSIE document.](#)

Policies

[School office to provide a schedule of renewal and circulate](#)

Confidential Items

None

Dates of next Meetings

10 September 2025

12 November 2025

4 February 2026

22 April 2026

8 July 2026

AOB

[Governors were encouraged to visit the](#) school more regularly to familiarise themselves with the environment. Opportunities include Woodland School, Mystery Reader.

[It was agreed we would use Governor Hub](#) moving forward to collate information around visits, training and compliance. All governors to familiarise themselves with the platform.

The school are using a new platform for data capture called Juniper, so governors can expect data and reporting to look different in the coming year.