



## **FGB Meeting 17 November 2021 Part One - Minutes**

### **Present:**

Victoria Abbott (VA)	Adam Boshoff (ACB)
Laura Edmonds (LE)	Carol Edmans (CE)
Aaron Twaits (AaT)	Tom Crees (TC)
Amy Betterton (AB)	Nigel Freeman (NF)

### **In attendance:**

Pam Langridge (Clerk)     Carolynne Ballard (SBM)

### **Welcome / Apologies / Declarations**

Apologies were accepted from MM, AJT & LA.

No declarations of business interest.

### **Constitution**

Governors welcomed new governors Nigel Freeman & Mary McAllen.

Governors thanks NF for juggling workload to be able to commit to new role.

### **Chairs Update**

Governors were asked if they were happy to investigate the prospect of a MAT, all were in favour.

### **GLP Update**

GLP Development Plan: Governors received a copy of the development plan. It was noted that the plan has a focus on writing which does not meet the needs of Moss Lane where support is required in reading.

Minutes from Extraordinary Board meeting 19 October: Governors received an update. Governors felt less assured of the outcomes of the health check after the recent Ofsted report re Busbridge Infant School. Governors noted that Ofsted visits are currently 5 to 6 terms behind schedule. The new frame work focuses on Safeguarding, Reading, Maths & Phonics.

Authorisation of sharing key data for the Training Plan developments: This was agreed by School Business Manager, HT and governors. Decisions on how much to contribute will come later.

GLP Board agreements which affect individual schools: Clerk & School Business Manager will share information and funding streams will be included in draft budget preparation.

### **Year R Parent Survey**

Governors received a presentation on the results of a recent Year R parent survey.

29/51 responses were received.



93% reported their children had settled well  
90% confirmed teaching staff were approachable  
70% pleased with induction process  
82% felt home visits were helpful  
69% could access home learning page

Governors asked if neighbouring schools follow same induction process and were advised it is very varied but this is definitely the right fit for Moss Lane.

Governors were advised of the success of home visits and that this will be repeated next year. Governors asked if staff were lone workers and if there is enough support to facilitate visits. Governors were reassured that visits are undertaken in pairs and well planned.

Governors asked if survey results were compared year on year to identify trends. Governors were advised questions have been updated so data not comparable.

Governors thanked Amy Betterton for her time and informative presentation.

### **Resources Update**

Governors were advised due to lower pupil numbers income is down £33k. Governors recognised the financial implication of each pupil not on role.

Governors agreed there should be a focus on Moss Lane being first choice. It was agreed a working party should be tasked with improving applicant numbers to be lead by LA and include LE and AaT with support from AB. Reporting back in January.

It was agreed signage from the High St would be beneficial and Google maps needs to be updated with accurate school location.

Governors asked if current year progress / budget could be included in draft budget for comparison.

Governors asked if Supply cover of £5k is enough.

Governors agreed it would be good practise to include sexual harassment in HT Report to demonstrate awareness.

Governors were advised school have purchased a phonics system and there will be significant investment required to update guided reading scheme.

It was agreed part of the sports premium funding for well being could be allocated to the development of the allotment.

### **Head Teacher Report**

Governors received a copy of the HT report.  
Governor queried discrepancy in number of EAL.



## **SDP**

Governors received a copy of the full SDP. Requested governor names be added against strategic leads, once finalised.

## **Governor Lead Updates**

Allotment: Governors were thanked for their time at the allotment. It was agreed we should approach local business to sponsor items. Bulbs are due to be planted. School to approach Waitrose re fundraising. Investigate school signage to raise awareness of allotment to future parents.

Staff Survey: Drafted. Governors asked for 'other' comments box to be added.

H&S: Most remedial works have been actioned. Caretaker needs an organised outside storage area. Requested a copy of the asbestos report when received.

## **Policies**

Governors approved and ratified policies: Data Protection, FOI Policy & Publication Scheme and Supporting Children with Medical Conditions.

## **Minutes**

Apologies received, minutes to be circulated.

## **Confidential Items**

None

## **Future Meetings**

**8 December 2021 & 19 January 2022**