



FGB Meeting 6 November 2019 Minutes - PART ONE

Present:

Elaine Joyce (EJ)	Victoria Abbott (VA)
Adam Boshoff (ACB)	Laura Edmends (LE)
Steve Turnbull (ST)f	Nicola Riley (NR)
Carol Edmans (CE)	Aaron Twaits (AaT)
James Bingham (JB)	

In attendance:

Pam Langridge (Clerk)
Emma Taylor (Parent)
Hugh Betterton (Speaker)
Jo Thomas (Chair at Busbridge Infant)

Welcome

Welcome to Emma Taylor and Jo Thomas, thank you for returning your signed confidentiality statements.

Apologies

Received and accepted from Andrew Turner

Declarations of Interest

CE declared married to ST.
ST declared married to CE.
EJ related to staff member.
J Thomas works for DfE.

Constitution

Currently one vacancy for parent governor.
School office to send out template letter to parents.

Matters to be Raised

Governors were invited to visit the new outside learning space named 'The Den'.
Governors are invited to attend the official opening ceremony at 2.45pm on 15 November.

[Governors asked if LE could send out details of Co Op Trust Values](#) for a decision on if they should be adopted as core school values.

Governors were advised the parent consultation over new Relationships Policy has been closed and the policy has been published.

[Safeguarding Policy is in draft, LE to circulate final version.](#)

[VA has drafted a Staff Well Being Policy which is in consultation with staff. Clerk to circulate to Governors in advance of next FGB for discussion.](#)



VA to put up display in staff room of 'You Said, We Did'.

Ofsted & Impacts

Guest Speaker Hugh Betterton.

Governors to consider:

- Focus on Intent, Implementation, Impact.
- Is curriculum ambitious with range and breadth?
- Do governors understand how it is planned and sequenced?
- What do governors understand about the teaching of Reading?
- How does teaching of Reading support other areas of curriculum?
- How do governors know, where does evidence come from?
- How does school prepare children for next destination?

Governors agreed there needs to be focus on subject leader knowledge.

Governors noted the importance of governor visits.

VA to invite Governors to a working party to follow up on questions.

Acceptance of Minutes

Accepted with addition of EJ as EYFS Strategic Lead.

Updates from Chair

None

Head Teacher Report

VA to send out SEF (after leadership review) to all governors for input as stakeholders.

Governors agreed it is important to carry out SEF before SDP.

Governors received a copy of the schools' performance data 2018/19.

ST requested more narrative around data in HT Report, to include 'so what' information & impacts.

Governors were advised to anticipate spend on Year 1 Resources to support new style of teaching.

Governors were encouraged to contact LE to arrange to visit Challenge & Learn days.

Governors discussed incentivising disadvantages families to attend Early Bird provision.

Curriculum Lead Governors agreed to share subject areas.

Safeguarding

Governors received a demonstration on the new online safeguarding audit which is to be completed every two years. ST and VA to arrange to meet.



EEF & PP

Deferred to agenda of next meeting with resources focus.

Governors were asked to look at the Toolkit in preparation for discussion. VA to circulate links.

It was agreed school needs to focus on high impact low cost activities.

SAFE

Governors were given a handout on Schools Alliance for Excellence and were advised school have signed up subscribed for a trial year at a cost of £10 plus 89p per pupil.

Updates from Strategic Leads

Chair thanked governors for their time carrying out recent visits and training.

It was noted the access pathway was congested at Harvest Festival, school to review for next year.

Meeting Review

Governors received helpful information on new Ofsted framework; school performance and SAFE collaboration.

Next meeting

4 December 2019 6.15pm