

FGB Meeting 25 June 2020 Minutes - PART ONE

Present:

Elaine Joyce (EJ)	Victoria Abbott (VA)
Adam Boshoff (ACB)	Laura Edmonds (LE)
Steve Turnbull (ST)	Nicola Riley (NR)
Carol Edmans (CE)	Andrew Turner (AJT)
James Bingham (JB)	Emma Taylor (ET)

***Please note this meeting was conducting via Zoom ***

In attendance:

Pam Langridge (Clerk)	Sara Cox (Deputy)
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Welcome / Apologies / Declarations

Governors received and accepted apologies from AaT.
It was noted AJT would only be present for part of the meeting.
CE declared married to ST.
ST declared married to CE.
EJ related to staff member.

Business Critical Decisions

Governors were advised the school has received a complaint which is a work in progress with legal advice being sought by Jane Van De Brooke.

Approval of Minutes

Agreed.

Governing Body Membership

Governors were delighted to hear EJ will extend her term of office to Jan 2021.
ACB has contacted ST re renewal of term, await outcome.
Appeals Panel Agreed: ACB & EJ with NR to shadow.
GLP Lead: EJ & CE
Local Leaders of Governance: EJ
Work planner circulated to Governors with meeting dates for 2020/21.
Next meeting is 16 September, 6.15pm, via Zoom.

Re Opening of Schools to Other Pupils

Governors were advised an email has been received from parents including suggestions of how to provide additional contact for year 2 children before the end of the academic year.

After a robust discussion taking into account staff and pupil well-being and current guidance Governors agreed that current bubbles should be consistent, and the school should adhere to their original plans and not be swayed by parents requests. ACB & VA to draft response to email to include justification behind decision making.



It was agreed detailed bespoke letters should be sent to each of the Year 1 and Year 2 parents, to address some of the specific issues raised.

Governors were advised schools within the GLP have not been consistent with their approach and transition arrangements. Governors noted that this was a missed opportunity for the GLP to be co-operative. [EJ to draft letter to GLP.](#)

School anticipates that bubbles of 30 will be required in September but await updated advice from Government. ACB, EJ, CE and VA to meet to agree arrangements when advice issued.

Governors were advised the EYFS team have been working very hard to help with the transition of their new cohort. A video has been made which will feature on website. PL to circulate to all governors,

Update on Provision of Education for Vulnerable Children and Key Worker Children

Governors were advised there are currently 71 children in school of which 26 are key worker children.

Update about Remote Learning Arrangements for Majority of Pupils

Governors noted the school website has lots of content for parents on home learning; stories and assemblies, evidence of good communication. Governors were advised attendance of weekly zoom classes is declining. Governors noted parent request for work to be uploaded on a Friday for the following week, unfortunately this isn't possible due to job share / meetings / planning.

Safeguarding

Governors were advised the Safeguarding Audit has been completed by VA and submitted with supporting evidence.

Governors agreed to additional Corona virus Moss Lane Safeguarding policy.

DSL job description shared with Governors.

Governors were advised the school anticipate 2 EHCP's in the new intake which will take total to 5, which may have a significant financial implication to the school.

Staffing Arrangements and Well Being

Governors were advised staff have been working hard, it was noted teaching in bubbles is significantly more demanding with less respite / breaks.

Governors have arranged for a surprise thank you gift to be delivered to school for all staff to demonstrate appreciation of good will. [It was agreed personalised labels should be organised.](#)

Governors congratulated SC on her new appointment.

Governors were advised a part time SENCO has been appointed after a robust recruitment campaign.

Health and Safety

Governors thanks LE for her report, it was noted the Bears door has now been repaired and there are no other urgent actions.

NR agreed to investigate cost of providing a domestic portable air con unit for The Den. LE to find out cost of retrospective installation of a fixed air con unit.

Statutory Items / Compliance / Finance

Governors were advised the budget has been approved and submitted.

Governors look forward to an update from AaT re impact of retraction of Sports Premium Funding

Governors were advised the school are using the school car park as additional playground space. Currently staff are parking in the free council car park but charges are set to resume on 1 July. LE is hopeful to secure key worker permits to reduce costs.

Policies

Governors received a number of policies to review, all of which were ratified.

It was agreed going forward policies would be allocated to one lead governor for review, with any changes highlighted in yellow.

LE and PL to update summary document and procedure of review for next academic year to streamline the process.

Governors were advised Admission Policy 2021/22 has been passed, currently in consultation period for 2022/23. Governors unanimously agreed by a show of hands that they would like to include children of staff and governors in new policy. Governors noted complaints policy is due for review and this is currently in consultation.

GLP

Governors were reassured of position of Founder status, despite no progress from lawyers.

GLP have been discussing portable DBS's across the schools. Governors unanimously agreed this would be acceptable accompanied by a risk assessment and list 99 check.

Currently new Moss Lane staff are registering for the DBS Update Service with the cost being covered by the school.

Training

Complaints training has been cancelled. Governors were encouraged to access training via webinars provided by Better Governor.

Talk for Writing

ET agreed to oversee and evaluate this two year initiative.

VA thanks all Governors for their time and support during recent months.

Governors recognised that the well-being of all staff has been tested and whole heartedly want to pass on their thanks to the team and wish everyone a lovely summer break.

Next Meeting

6.15pm 16 September 2020 Zoom.