



Moss Lane School
Moss Lane
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Headteacher

Mrs Victoria Abbott, BEd Hons, NPQH

October 2018

Dear Parents, Carers, Grandparents, Aunties, Uncles or neighbours with time on your hands...

Can you spare a few hours each week to help out in our school? If yes, then read on...

Class Helpers

Each year we ask for volunteers to come into classes to help teachers and children with a numerous array of jobs, from putting up a display to sorting cupboards, preparing resources, hearing children read or being an extra pair of hands for art activities.

If you feel you can spare a morning or afternoon a week please return the attached slip to the school office or your class teacher, as your help is greatly needed.

Please note, it is our school policy that regular volunteers do not help out in their own children's classes.

We would aim to start volunteers the week beginning **29th October 2018**. There will be a short welcome meeting for all those volunteering on Monday 15th October 2018 at 3.30pm in Polar Bears Classroom. Children are welcome at this meeting, but will need to be supervised.

Library Helpers

We also need 2 regular volunteers for each class for Library duty starting w/c 29th October (you may help with your child's class). Please only sign up for library duty if you can commit to the date and time of your class on a weekly basis as these helpers are not able to be changed. Library helpers due to safeguarding reasons **must** attend the volunteering meeting on Monday 15th October.

The library timetable is as follows:

Tuesday	09.00 – 10.00	Otters
Wednesday	09.00 – 10.00	Hedgehogs
Thursday	09.00 – 09.30	Squirrels
Thursday	13.30 – 14.15	Pandas
Friday	09.00 – 09.30	Foxes
Friday	13.30 – 14.15	Polars

Volunteers are always greatly valued and your help enables us to provide the best provision for the children of Moss Lane.

If you would like further information, please come and speak to me or send me an email at abetterton@moss-lane.surrey.sch.uk.

Many thanks

Amy Betterton



Volunteer Reply Slip

Child's Name:

Class:

Volunteer Name:

☐ I would love to come and help with the children's learning.

I can help on (DAY)

I can help in the

AM

PM

(Please circle)

I have experience in the
following areas:

☐ I would love to come and help with the Library. I can commit to coming weekly and attending the meeting on the 15th October 2018
