



FGB Meeting 4 February 2026

Part One - Minutes

Victoria Abbott (VA)
Ben Cross (BC)
Kyra Mumford (KM)
Tom Crees (TC)
Amy Betterton (AB)
Jara Pizarro de la Calle (JP)
Gilly Forbes-Patching (GFP)

In attendance Pam Langridge

Welcome / Apologies / Declarations of Interest

Apologies received and accepted for AaT

Chair Update

School have agreed to align October half term with GJS and take a two week break. Letter has been sent out to parents, no feedback as yet.

Constitution

Governors accepted notice from KD. We now have 1 x vacancy for Co-opt governor. [Vacancy to be advertised in school newsletter and Facebook page. JP to raise at Charterhouse School.](#)

Draft IOG has been submitted to Surrey for approval. Board will reduce from 11 to 9:

- 2 x parent governors (KM JP)
- 1 x local authority (TC)
- 1 x head teacher (VA)
- 1 x staff (GFP)
- 2 x co-opt (Aat + vacancy)
- 2 x foundation (BC AB)

Approval of Minutes

Minutes agreed with small tweak to paragraph one in HT update.

Catering

Governors noted the cost per meal has increased from £2.90 to £3.20 and school have employed an inhouse server which will impact this year's budget.

Governors noted the tender timeline for new providers with key dates of 26 March and 21 May. [KM agreed to attend.](#)



It's recognised the tender will only be a drop and collect service so in house staff will still be required to set up hall and clear down. This will be beneficial for knowledge of children / allergies / diet.

Governors asked if there was a risk new provision would not be in place for September?

It was noted the school is not in a strong position with no kitchen on site.

BC suggested looking at runway forecast at next resources meeting to map out what costs will look like over next few years as they may continue to eat into carry forward.

GLP

Governors were reminded to please complete survey re dates for complaint training.

BC to recirculate GLP annual report to governors to digest.

Governors discussed what they would like from GLP. Ideas include shared training, storage, resources, tendering, governor networks, specialists, reading recovery teacher, SALT, alternative provision, nurture hub, catering. [Governors encouraged to feedback any other thoughts / ideas ahead of next GLP meeting in March.](#)

Head Teacher Update

Governors noted data presented differently due to new software. Leadership team are learning their way around the platform.

New format of HT report now links to SDP and is easier to digest.

[JP and KM agreed to attend future Pupil Progress meetings on 21 and 23 April.](#)

Governors discussed the impact of the growing reputation of being an inclusive school with good SEND provision and how it may be having a detrimental impact to staff wellbeing, budget and resources.

Governors asked what they could do to support SEND especially as no case worker and area manager now on LTS.

Governors noted after place planning meeting there could be some concern over pupil numbers for future years as low numbers where Moss Lane is first choice. It was noted there is an expectation that there will be surplus school places in the local area in the future.

Governors agreed that the lack of current provision of wrap around care could be impacting decision making. [SLT to research provision with KOOSA.](#) Important to note that it will be impactful to teachers /lettings / enrichment opportunities / cleaning contract.

TC requested a one pager to better understand pros and cons.



Well Being Charter

Governors advised the school have signed up to well-being charter and are committed.

[Governors are asked to read the document and support initiative.](#) Could be useful for governor monitoring.

Strategic Lead Update

[KM and JP have both undertaken training since last meeting. Will report in Governor hub.](#)

Policies

Children with Health needs and Pay Policy both ratified.

School will start work on new policy on mobile phone usage and positive touch / restrictive interventions.

Any Other Business

Governors were advised that after a recent inspection the fire alarm system was found to need upgrading. RJ Fire have quoted. A second company is booked into visit this week to quote and third quote will also be obtained for due diligence.

The funding will come from a variety of pots within the budget where savings have been made in year eg energy.

It was recommended to do works in full rather than piecemeal.

Governors agreed spend unavoidable and works should be carried out to be compliant.

Confidential Items

None

Dates of Future Meetings

22 April 2026 – Resources

8 July 2026 – C&L