



FGB Meeting 8 December 2021 - ZOOM Part One - Minutes

Present:

Victoria Abbott (VA)	Adam Boshoff (ACB)
Laura Edmends (LE)	Carol Edmans (CE)
Tom Crees (TC)	Nigel Freeman (NF)
Andrew Turner (AJT)	Mary McAllen (MM)

In attendance:

Pam Langridge (Clerk)

Welcome / Apologies / Declarations

Governors welcomed Mary McAllen to new role as parent governor.

Apologies were accepted from AaT & AB.

LA was absence from the meeting, Clerk to contact.

No business declarations to record.

Constitution

Noted we now have a full cohort of Governors.

NF appointed well-being and SEND lead.

MM appointed Safeguarding lead.

MM and VA to arrange meeting re Safeguarding role.

Chairs Update

Chair advised Admissions policy has been signed off removing criteria of nearest school in line with SCC who will continue to manage admissions.

Chair advised low staff numbers due to Covid with pupil & parent cases on the increase.

GLP Update

ACB has written to Michael Guest expressing concerns that issues with safeguarding were not picked up in the health check recently carried out by GLP at Busbridge Infant School. [ACB to share reply with governors via email.](#)

GLP has agreed all schools will have a safeguarding audit (£400) and will be carried out in order of future Ofsted Inspections.

Moss Lane are renewing all DBS's checks where older than 3 years across all staff members and VA has booked safeguarding training.

Head Teacher Update & Report

Year R

Governors were reminded that the report includes new base line data.



Governors were advised a solution to reporting data has been found whereby the school can continue to use target tracker and use 'a point in time' assessment to capture data to help analyse progress as well as attainment.

Governors were advised the school have purchased a new phonics scheme, and hope to utilise the 'keeping up' section to boost reading results a long side interventions.

CE asked if there were any plans to mix classes due to balance performance. This will be reviewed later in the year.

Governors noted the limitations of SENCO hours at 1.5 days, but agreed there was currently no additional budget available.

Year 1 & 2

VA to reissue data for year 1.

Governors were advised of positive phonics screening results. Governors noted children are ½ to 1 term behind.

LE asked were the emotional and SEND needs in the classes know before they classes were mixed. No these had not been identified in Year R.

LE asked if the staff in year 1 classes are receiving enough support. Governors were advised no LSA's in the mornings has had an impact. Next year's budget included provision for LSA's in mornings in Year 1 and 2 as before.

TC noted that data around girls vs boys maths performance is a watch point.

ACB noted year 1 boys are out performing year 2 boys. Governors noted some classes are very boy heavy which is impacting data.

Governors were advised the provision of interventions has been impacted by staff absence.

Governors thanked VA for inclusion of Venn diagram but requested more detail and context against the diagram.

NF noted that the HT Report should now include an area to report cases of sexual harassment, currently nil.

LE asked if the pupils identified with EAL / SEND / PPG were getting enough support considering notes referencing inexperienced staff. Governors recognised this as an issue but there is no budget for additional training.

Covid

Governors were advised currently cases of: 3 x staff; 5 children. Total of 6 staff absent.



Governor Lead Updates

MM was tasked with safeguarding audit.

Governors requested an annual events calendar and a December events calendar.
LE to change wording on website calendar from FGB to Governors meeting.
CE to share monitoring visit report.

Policies

Governors received a copy of the Lettings policy and requested it include a reference to Covid measure / Risk Assessment.

Teacher Pay – ratified.

Minutes

Approved October and November minutes

Confidential Items

None

Dates of Future Meetings

19 January 2022

23 February 2022

Governors expressed heartfelt thanks to all school staff who have stepped up, adapted to change, and continued to work hard this term and wished them all a well-deserved safe, happy Christmas Break.