



FGB Meeting 21 June 2023 Part One - Minutes

Present:

Victoria Abbott (VA)	Adam Boshoff (ACB)
Amy Betterton (AB)	Aaron Twaits (AaT)
Tom Crees (TC)	Mary McAllen (MM)
Nigel Freeman (NF)	Tim Hingston (TH)
Lucy Smith (LS)	

In attendance:

Pam Langridge (Clerk)
Carolynne Ballard (Bursar)

Welcome / Apologies / Declarations

Apologies received and accepted for KM.
AB and AaT declared register of business interests has been updated to include relationship.

Constitution

Governors were advised there is currently a Foundation vacancy. We are not actively recruiting for this position as when we move to an academy this will change to a LPT vacancy for appointment.

Minutes

Agreed.

Chairs Update

Governors were advised an email from the PTA had been received challenging the expenditure of £11k on playground equipment upkeep and subsequent request of funds. It is understood the PTA would like to have some input into what their fund raising goes towards going forwards. [Agreed to have a meeting in September to outline some of the items the school would like assistance with.](#)

[Governors were reminded to think about Chair and Vice Chair appointments in September.](#)

Head Teacher Update

Governors were advised that there still needed to be representation at GLP until academy status changes. School will continue to buy into some of the services offered on a pro rata basis. Governors asked for caution to ensure not doubling up on expenditure.

[Governors were encouraged to attend safeguarding training which is run termly by GLP.](#)

Governors were advised SCL will not be providing PPA cover after their current contract ends. School have researched alternative provision and decided the most



cost effective solution is to employ additional hours for 3 x LSA's to teach an existing PE scheme to cover PPA.

Governors were encouraged to read the documents provided by the GLP which have been uploaded to the gov portal.

Governors were advised there are growing concerns over the use and maintenance of the allotment and how time consuming it is to maintain. It was also recognised there are added challenges of staff to children ratio to enable visits to go ahead adhering to safe guarding policies.

Governors encouraged the school to research funding opportunities as Broadwater were recently awarded £30k from the Town Council to improve outside space.

It was agreed a meeting with the Town Council, VA, AB and AaT should be booked in for September to review the size of the allotment, determine a program of works and rolling budget to support the future of the allotment in a planned way including reviewing the space to make it more learning focused with raised accessible planters.

Governors were advised there are concerns about the number of children who may need an EHCP in the next intake of children. There are currently 5 on role, with a possible 7 to follow. It was recognised this would increase SENCO workload and have an impact on the allocation of LSA's throughout the school in order to prioritise safety first. It is also felt this may have a wider impact on the well-being of the teaching staff throughout the staff and cause some anxiety especially in a market where it is tough to recruit support staff.

ACB, VA and SENCO agreed to meet to finalise draft letter and agree where to send letter to, raising concerns. It was agreed the letter should be concise and outline what the school require to improve the situation going forward.

Academy / LPT Update

Governors were advised the due diligence works were ongoing.

The Chair signed the document 'confirmation of decision to convert to academy status' witnessed by the board.

Governor Lead Updates

There will be a Governor and Staff BBQ on 20 July. AB to conduct staff survey to determine start time. LS to arrange food and determine cost of ticket.

Governors thanked MM for her visit reports.

School thanked Governors for running the BBQ at the summer fair.

School asked for volunteers to accompany whole school walk to Charterhouse on 7 July 10.00am to 2.30pm.



Policies

There were no policies put forward for ratification / renewal.

Confidential Items

None

Dates of Future Meetings

12 July 2023